



National Institute of Pharmaceutical Education and Research – Ahmedabad

Palaj, Opp. Air force Station Head Quarters,
Gandhinagar – 382355, Gujarat, India

**NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH
(NIPER) - Ahmedabad**

(Department of Pharmaceuticals, Ministry of Chemicals & Fertilizers)
Palaj, Opp Air Force Station, Gandhinagar-382355, Gujarat

Recruitment for Non-Teaching Positions

Advt. No. NIPER-A/NT/2018/05

Date: 29.11.2018

The National Institute of Pharmaceutical Education & Research (NIPER) - Ahmedabad is an Institute of National importance established by an Act of Parliament under the aegis of Department of Pharmaceuticals, Ministry of Chemicals & Fertilizers, Govt. of India. The Institute has opening for the various Non-Teaching positions on contract as follows:

| Sr. No. | Name of Post | No of Post |
|---------|--------------------------------------|------------|
| 1 | Technical Assistant Computer Section | 01 |
| 2 | Assistant Grade I/II | 02 |
| 3 | Technical Assistant | 02 |

All appointments are purely contractual and temporary in nature. For Salary, qualification, experience, age and other details please visit institute website: www.niperahm.ac.in. Corrigendum, if any, will appear on NIPER-Ahmedabad website only.

LAST DATE OF APPLICATION IS December 15, 2018

Director



National Institute of Pharmaceutical Education and Research – Ahmedabad

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Non – Teaching Positions

Technical Assistant Computer Section

- **Qualification(s)** : ME / M.Tech. in Computer Science or Information Technology or M.Sc. Computer Science / Information Technology or MCA with at least 55% marks or its equivalent grade.
- **Experience:** Minimum 7 Years of experience in managing overall IT activities in Govt. office/University/Technological Institution or an organization of repute which may include activities Like ERP implementation, web development and design using ASP.NET,VB.NET, PHP, JavaScript, Ajax, Preferably Microsoft Certified system engineer or with CSS.
- **Age:** Maximum 45 Years as on date of advertisement.

Asst Grade – I / II

- **Qualification:** BSc / MSc / MBA with 55% marks or equivalent Grade. With minimum 55% Marks.
- **Experience:** Eight Years for Grade I and Five Years for Grade II / Experience as office Assistant in govt department/University/Research Institute of repute. Strong knowledge and understanding of purchasing / tendering processes, policy, and systems as per Central Govt Norms. Science/ Management graduates or diploma in Material / Inventory Management with good software skills would be preferred. Preference would be given to candidates with experience in stores / purchase.
- **Age:** Maximum 35 Years as on date of advertisement.

Technical Assistant

- **Qualification:** B.Sc / B.Pharm / M.Sc with 55% marks or equivalent Grade.
- **Experience:** 3-5 years experience in University / Research Institutes Laboratory Hand on experience in handling of various equipments like Confocal Mircroscope, SEM, FACS, LC-MS,GC-MS and HPLC etc.
- **Age:** Maximum 35 Years as on date of advertisement.



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GENERAL INFORMATION

1. **Candidates who have already applied against previous advertisement for the same vacancy need not apply again.**
2. **Salary:** Consolidated salary as per 6th pay commission scales. This appointment is purely contractual and temporary in nature for a period of one year only and same is renewable depending upon the performance and sole discretion of the management. The candidate will have no right to claim for regularization of the post.
3. The applicant must submit online application.
4. The maximum age limit and eligibility conditions shall be counted as on date of advertisement. Mere eligibility will not entitle any candidate for being called for interview. The Institute reserves the right to place reasonable limit on the total number of candidates to be called for interview.
5. Institute reserves the right to withdraw advertised post(s) at any time without assigning any reason. Institute also reserves the right to fill or not to fill any post(s) and its decision in this regard shall be final.
6. The competent authority may relax experience and age for exceptionally meritorious candidates.
7. The process of selection may include presentation / seminar / test / interview as to be decided by the Selection Committee.
8. In case a candidate wishes to apply for more than one post or for more than one discipline, he / she shall have to apply separately.
9. The applicants serving in Government / Semi-Government / Public Sector Undertakings/Autonomous organizations must send their application on the prescribed format along with relevant documents '**Through proper channel**', failing which the same will not be considered. However to save the time, candidate may send an advance copy and bring the **NOC** at the time of interview/test.
10. Incomplete application or without relevant supporting enclosures (self attested copies of degrees / certificates / marks sheets / experience certificates / Document certifying date of birth, reprint of important publications etc.) will be out-rightly rejected.
11. Candidates shall have to produce original testimonials at the time of interview, failing which they may not be allowed to appear in interview.
12. The names, addresses and occupations of three referees must be given in the application form and they should be familiar with your recent work and at least one of them should be your superior. The nature of past and present duties is required to be mentioned in detail.
13. Request for change of mailing address or e-mail address during the process of recruitment will not be entertained under any circumstances.
14. If a candidate is not found suitable for the post for which he/she has applied, his/her candidature may be considered by the competent authority for a lower position.
15. All appointments are purely contractual and temporary in nature and same is renewable depending upon the performance and sole discretion of the management. The candidate will have no right to claim for his/her regularization of the post.
16. No interim enquiries/correspondence/communication of any sort will be entertained on the matter.
17. Director has the discretion to relax eligibility for exceptional candidates.
18. Candidates of only Indian nationality can apply for these posts.
19. No TA/DA will be paid for attending the interview.
20. Moreover, guidelines relating to recruitment rules shall be followed as per NIPER Act, 1998 and as amended from time to time.
21. **CANVASSING IN ANY FORM MAY LEAD TO CANCELLATION OF CANDIDATURE.**

Director